

Mid Devon District Council

Economy Policy Development Group

Thursday, 18 May 2017 at 6.00 pm
Exe Room, Phoenix House, Tiverton

Next meeting
Thursday, 13 July 2017 at 6.00 pm

Those attending are advised that this meeting will be recorded

Membership

Cllr Mrs A R Berry
Cllr Mrs J B Binks
Cllr J M Downes
Cllr R Evans
Cllr S G Flaws
Cllr T G Hughes
Cllr Mrs B M Hull
Cllr F J Rosamond
Cllr Mrs N Woollatt

A G E N D A

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

1 Election of Chairman for 2017/18

To elect a Chairman of the PDG for the municipal year 2017/18.

2 Election of Vice Chairman for 2017/18

To elect a Vice Chairman of the PDG for the municipal year 2017/18.

3 Apologies and Substitute Members

To receive any apologies for absence and notice of appointment of substitutes.

4 Public Question Time

To receive any questions relating to items on the Agenda from members of the public and replies thereto.

5 **Minutes** *(Pages 5 - 10)*

To approve as a correct record the minutes of the previous meeting (copy attached).

6 **Chairman's Announcements**

To receive any announcements that the Chairman may wish to make.

7 **Performance and Risk for 2016-17** *(Pages 11 - 18)*

To receive a report from the Chief Executive and Director of Growth providing Members with an update on performance against the Corporate Plan and local service targets for 2016/17 as well as providing an update on the key business risks.

8 **Apprenticeship Levy Briefing** *(Pages 19 - 20)*

To receive a briefing paper from the HR Manager regarding the Apprenticeship Levy.

9 **Feasibility of running a Farmers Market in Tiverton** *(Pages 21 - 26)*

To receive a report from the Town Centre and Market Manager providing Members with information on the feasibility of holding a 'Farmers Market' in the Tiverton Market, to appreciate the implications and to consider which option should be adopted.

10 **Economic Development Service Update** *(Pages 27 - 30)*

To receive a report from the Chief Executive and Director of Growth updating Members on progress with key Economic Development Service priorities.

11 **Manufacturing and Engineering Sector - Briefing Paper** *(Pages 31 - 34)*

To receive a briefing paper regarding the Manufacturing and Engineering Sector in Mid Devon.

12 **Tiverton Shopfront Facelift Grant Scheme** *(Pages 35 - 36)*

To receive a report from the Chief Executive and Director of Growth updating Members on the progress of the Town Shopfront Enhancement Schemes.

13 **High Street Innovation Fund** (Pages 37 - 40)

To receive a report from Chief Executive and Director of Growth updating Members on the completion of the high Street Innovation Fund phase 2.

14 **Feedback from the Cabinet Member of Planning and Economic Regeneration walking leaflets**

To receive feedback from the Cabinet Member for Planning and Economic Regeneration regarding the recent Cabinet decision in relation to the walking guides.

15 **Start time of meetings**

To agree the start time of meetings for the remainder of the municipal year.

16 **Identification of items for the next meeting**

Members are asked to note that the following items are already identified in the work programme for the next meeting:

- Presentation from the Mid Devon Attractions Association
- Performance and Risk
- Financial Monitoring
- Amenity car parks
- Tourism Strategy and Action Plan
- Economic Briefing on Digital Economy and Technology
- Growth, Economy & Delivery Business Plan
- Update on the Mills project
- Market policy
- Economic Briefing

Note: This item is limited to 10 minutes. There should be no discussion on the items raised.

Stephen Walford
Chief Executive
Wednesday, 10 May 2017

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who

may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access to the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or

If you would like a copy of the Agenda in another format (for example in large print) please contact Sarah Lees on:

Tel: 01884 234310

E-Mail: slees@middevon.gov.uk